



2024 Package

**\$15 per person
plus cost of hall
rental**



The Package includes:

- 60" round tables covered with 72" square white linen. (colors \$1.00 additional per tablecloth.)
- Head table will be covered and skirted with white linen/skirting (with lights and/or tulle if desired). Lighted backdrop provided.
- Gift table will be covered and skirted. A decorated, locked birdcage for collection of gift envelopes will be placed on the gift table if desired.
- Cake table will be covered and skirted with white linen/skirting (with mini lights and/or tulle swags). Lighted backdrop provided. Plastic forks & plates are included for cake service
- Stainless flatware, water goblet and folded white napkin will be set at each guest place. (wine glasses are additional \$.45 per glass; color napkins additional \$.10 each) Dinner plates will be placed on the buffet.
- Salt/pepper will be provided for each table.
- Coffee service including coffee, cups, napkins, creamer & sugar.
- Soft drink service including ice, pitchers, beverage napkins, plastic cups and soft drinks (Cola, Diet Cola, Sierra Mist, Ginger Ale, soda and tonic).
- Skirted banquet table or Podium will be provided in the foyer for your guest book or place cards
- Additional table is available if needed for hors d'oeuvres or other purpose.
- D.J. table will be covered and skirted in black.
- Bussing service: appetizer, dinner, and cake dishes will be bussed from the tables.
- No clean up required. At the end of the evening you may leave the clean up to our staff, allowing you to enjoy your event without staying late to clean up. **You are only responsible for removing your gifts and any items that you provided (i.e. centerpieces, extra decorations, alcohol & food).**
- You are allowed 6 hours of event time. (Event time begins when guests arrive and ends when guests depart). Additional hours may be purchased in advance at \$175.00 per hour M-Th.; \$225 Fri. & Sun.; \$250 Saturday with a maximum of 2 extra hours. Events held Mon.-Thurs. & Sunday must end by 11pm and vacate the building by midnight. Events held on Friday or Saturday must end by 1am and vacate the building by 2am. Additional fees will be charged if not vacated on time.

******* *Not included in this package:*

Food, food service

Cake/cake cutting service

Alcohol or bartender

Specialty drink mix/juices

Cost of Hall Rental

Chair Covers

Table Centerpieces

Chandelier & Ceiling Decor

Photographer/Videographer

D.J. or Band

Wine glasses or ice buckets

Bus server gratuities

